

**CHANGE ORDER APPROVAL FORM**

PROJECT: Three River Community Kayak Engineering & Permitting

CHANGE ORDER NUMBER: 01

DATE: 01/08/2025

CONTRACT NUMBER: CM3501-WA04

PURCHASE ORDER NUMBER (IF APPLICABLE): 24000506

TO CONTRACTOR: Pond & Company

Description: Adding 365 days to the work authorization completion date.

Reason for Change Order: The reason for the extension is based on the delayed ability to receive all of the necessary state and federal permitting from the associated agencies.

Original Contract Sum.....	\$	<u>66,980.92</u>
Net Change by Previous Change Order/Supplemental Agreement.	\$	<u>0</u>
Contract Sum Prior to This Change Order.....	\$	<u>66,980.92</u>
Amount of this Change Order (Add).....	\$	<u>0</u>
New Contract Sum Including this Change Order.....	\$	<u>66,980.92</u>

The Contract Time will be **increased** 365 days  
Previous Substantial Completion: 7/8/2024 Previous Final Completion: 7/8/2024  
New Substantial Completion: 7/8/2025 New Final Completion: 7/8/2025

APPROVED BY: Doug Podiak DATE: 1/9/2025  
Department Head/Managing Agent

APPROVED BY: Janice Holmes DATE: 1/31/2025  
Procurement

APPROVED BY: Chris Lacambra DATE: 1/30/2025  
Office of Management and Budget *TL*

SECTION 00 63 63

CHANGE ORDER REQUEST FORM

PROJECT **Three Rivers Community Kayak Engineering & Permitting** No. **01**

DATE OF ISSUANCE **6/10/2024** EFFECTIVE DATE **6/10/2024**

NASSAU COUNTY BOARD OF COUNTY COMMISSIONERS

COUNTY Contract No.: CM **3501-WA04**

CONTRACTOR- **Pond & Company** ENGINEER / ARCHITECT- **Robert Companion**

Description of changes:

Work authorization had a completion date of 7/8/2024 and the project has not been started yet. This work authorization needs to be extended to 7/8/2025.

Attachments: (List documents supporting change)

<p>CHANGE IN CONTRACT PRICE:</p> <p>Original Contract Price</p> <p>\$ <b>66,980.92</b></p>	<p>CHANGE IN CONTRACT TIMES:</p> <p>Original Contract Times</p> <p>Substantial Completion: <b>7/8/2024</b> (days and dates)</p> <p>Ready for Final Payment: <b>7/8/2024</b> (days and dates)</p>
<p>Net change from previous Change Orders No. ____ to No. ____</p> <p>\$ <b>0.00</b></p>	<p>Net change from previous Change Orders No. ____ to No. ____</p> <p>_____ (days)</p>
<p>Contract Price prior to this Change Order</p> <p>\$ <b>66,980.92</b></p>	<p>Contract Times Prior to This Change Order</p> <p>Substantial Completion: <b>7/8/2024</b> (days and dates)</p> <p>Ready for Final Payment: <b>7/8/2024</b> (days and dates)</p>
<p>Net Increase (decrease) of this Change Order</p> <p>\$ <b>0.00</b></p>	<p>Net Increase (decrease) of this Change Order</p> <p><b>365</b> (days)</p>
<p>Contract Price with all approved Change Orders</p> <p>\$ <b>66,980.92</b></p>	<p>Contract Times with all approved Change Orders</p> <p>Substantial Completion: <b>7/8/2025</b> (days and dates)</p> <p>Ready for Final Payment: <b>7/8/2025</b> (days and dates)</p>

RECOMMENDED:

By: Robert Companion  
Engineer/Architect (Authorized Signature)

Date: 1/9/2025

APPROVED:

By: Doug Podiat  
COUNTY (Authorized Signature)

Date: 1/9/2025

ACCEPTED:

By: [Signature]  
Contractor (Authorized Signature)

Date: 1/29/2025

APPROVED BY: Denise C. May, Esq., BCS DM  
County Attorney

DATE: 2/3/2025

APPROVED BY:   
County Manager

DATE: 2/3/2025

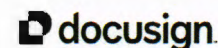
APPROVED BY: N/A  
Chairman

DATE: \_\_\_\_\_

ATTEST: N/A  
John A. Crawford, Clerk of Courts

DATE: \_\_\_\_\_

Account No(s). 61010572-563710-C0089 UPB



## Certificate Of Completion

Envelope Id: E23E3A0D-40BE-43DE-8707-783930EB75BE Status: Completed  
Subject: Change Order: CM3501 WA04- Pond and Company Three Rivers Kayak Engineering & Permitting  
Source Envelope:  
Document Pages: 3 Signatures: 8 Envelope Originator:  
Certificate Pages: 6 Initials: 3 Sara Sands  
AutoNav: Enabled ssands@nassaucountyfl.com  
Enveloped Stamping: Enabled IP Address: 50.238.237.26  
Time Zone: (UTC-05:00) Eastern Time (US & Canada)

## Record Tracking

Status: Original Holder: Sara Sands Location: DocuSign  
1/9/2025 8:42:58 AM ssands@nassaucountyfl.com

## Signer Events

## Signature

## Timestamp

Doug Podiak  
dpodiak@nassaucountyfl.com  
Facilities Director  
Nassau County BOCC

Sent: 1/9/2025 8:57:21 AM  
Viewed: 1/9/2025 3:26:40 PM  
Signed: 1/9/2025 3:27:12 PM

Security Level: Email, Account Authentication  
(None)

Signature Adoption: Pre-selected Style  
Using IP Address: 50.238.237.26

## Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Robert Companion  
RCompanion@nassaucountyfl.com  
Deputy County Manager - County Engineer  
Nassau County BOCC  
Security Level: Email, Account Authentication  
(None)

Sent: 1/9/2025 3:27:14 PM  
Viewed: 1/9/2025 3:29:07 PM  
Signed: 1/9/2025 3:29:14 PM

Signature Adoption: Pre-selected Style  
Using IP Address: 76.229.217.212  
Signed using mobile

## Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Robert Williams  
williamsB@pondco.com  
Executive Vice President  
Security Level: Email, Account Authentication  
(None)

Sent: 1/15/2025 11:15:52 AM  
Resent: 1/29/2025 9:20:35 AM  
Viewed: 1/29/2025 9:23:39 AM  
Signed: 1/29/2025 3:55:56 PM

Signature Adoption: Drawn on Device  
Using IP Address: 50.207.14.12

## Electronic Record and Signature Disclosure:

Accepted: 1/29/2025 9:23:39 AM  
ID: f15d7208-a605-4707-a6d0-58740ca9bfaa

Tracy Poore  
tpoore@nassaucountyfl.com  
OMB Admin  
Nassau County BOCC

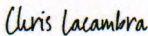
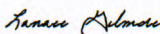



Sent: 1/29/2025 3:55:59 PM  
Viewed: 1/30/2025 8:19:03 AM  
Signed: 1/30/2025 8:21:19 AM

Security Level: Email, Account Authentication  
(None)

Signature Adoption: Pre-selected Style  
Using IP Address: 50.238.237.26

## Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Signer Events	Signature	Timestamp
chris lacambra clacambra@nassaucountyfl.com OMB Director Nassau County BOCC Security Level: Email, Account Authentication (None)  <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	  Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	Sent: 1/30/2025 8:21:23 AM Viewed: 1/30/2025 9:15:18 AM Signed: 1/30/2025 9:16:00 AM
Lanaee Gilmore lgilmore@nassaucountyfl.com Procurement Director Nassau County BOCC Security Level: Email, Account Authentication (None)  <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	  Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	Sent: 1/30/2025 9:16:01 AM Viewed: 1/31/2025 12:10:54 PM Signed: 1/31/2025 12:11:00 PM
Abigail Jorandby ajorandby@nassaucountyfl.com Deputy County Attorney Nassau BOCC Security Level: Email, Account Authentication (None)  <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	  Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	Sent: 1/31/2025 12:11:03 PM Viewed: 2/3/2025 2:38:21 PM Signed: 2/3/2025 2:43:08 PM
Denise C. May, Esq., BCS dmay@nassaucountyfl.com County Attorney Nassau County BOCC Security Level: Email, Account Authentication (None)  <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	  Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	Sent: 2/3/2025 2:43:10 PM Viewed: 2/3/2025 2:44:30 PM Signed: 2/3/2025 2:45:05 PM
Taco Pope, AICP tpope@nassaucountyfl.com County Manager Nassau County BOCC Security Level: Email, Account Authentication (None)  <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	  Signature Adoption: Drawn on Device Using IP Address: 50.238.237.26	Sent: 2/3/2025 2:45:07 PM Viewed: 2/3/2025 2:45:36 PM Signed: 2/3/2025 2:46:01 PM
BOCC AP boccap@nassauclerk.com Nassau County Clerk Security Level: Email, Account Authentication (None)  <b>Electronic Record and Signature Disclosure:</b> Accepted: 2/4/2021 9:59:11 AM ID: 6238f06a-a4ad-4d45-a7f5-929d04629059	  Signature Adoption: Pre-selected Style Using IP Address: 12.23.69.254	Sent: 2/3/2025 2:46:03 PM Viewed: 2/4/2025 10:41:15 AM Signed: 2/4/2025 10:41:34 AM

In Person Signer Events	Signature	Timestamp
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Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Procurement procurement@nassaucountyfl.com Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	COPIED	Sent: 2/4/2025 10:41:37 AM Viewed: 2/4/2025 3:49:28 PM
Becky Diden bidden@nassaucountyfl.com Recycle Coordinator Nassau County BOCC Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	COPIED	Sent: 2/4/2025 10:41:38 AM Viewed: 2/4/2025 8:35:12 PM
Jay Robertson jrobertson@nassaucountyfl.com Parks and Recreation Director Nassau County BOCC Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	COPIED	Sent: 2/4/2025 10:41:39 AM Viewed: 2/4/2025 10:51:39 PM
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	1/9/2025 8:57:21 AM
Envelope Updated	Security Checked	1/15/2025 11:15:51 AM
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Envelope Updated	Security Checked	1/15/2025 11:15:51 AM
Certified Delivered	Security Checked	2/4/2025 10:41:15 AM
Signing Complete	Security Checked	2/4/2025 10:41:34 AM
Completed	Security Checked	2/4/2025 10:41:39 AM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

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You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [bsimmons@nassaucountyfl.com](mailto:bsimmons@nassaucountyfl.com)

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- ii. send us an email to [bsimmons@nassaucountyfl.com](mailto:bsimmons@nassaucountyfl.com) and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

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- Until or unless you notify County of Nassau as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by County of Nassau during the course of your relationship with County of Nassau.